

**MINISTRY OF PUBLIC INFRASTRUCTURE AND LAND TRANSPORT  
(Public Infrastructure Division)**

**APPLICATION FOR THE POST OF HANDY WORKER**

**Section A (to be filled by Applicant)**

1. Title            Mr           Mrs           Miss
2. Surname (in block letters): .....
3. Other Names (in block letters): .....
4. Date of Birth: ..... Age: .....
5. National Identity No.: .....
6. Tel: (office) ..... (Residence) ..... Mobile .....
7. Residential Address (in block letters): .....  
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8. Date joined service: ..... as .....
9. Date of First Appointment: .....
10. Date transferred on Permanent and Pensionable Establishment: .....
11. Present Post held: .....
12. Date of Appointment to Present Post: .....
13. Present Posting (i) (Min/Dept): .....  
(ii) Place of work: .....
14. Present Salary (Basic): .....
15. Educational Qualifications (please attach photocopy of certificates)

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Any other qualifications/experience relevant to the post applied for (Documentary evidence to be attached):

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Date: .....

.....  
Signature of Applicant

**SECTION B (To be filled by the Head of Sections concerned)**

(i)	<u>Record of Sick Leave</u>	<u>No. of Unauthorised Leave</u>
	2015: .....	2015: .....
	2016: .....	2016: .....
	2017: .....	2017: .....
	2018 to date: .....	2018 to date: .....

(ii) Report on applicant:-

Work : .....

Conduct : .....

Attendance : .....

(iii) Whether officer has been subject to disciplinary action during the last ten years. If in the affirmative, please provide details.

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(iv) Comments, if any, on experience claimed by Applicant and any other remarks:

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(v) I certify that particulars given by Applicant in Section A have been verified and found correct:

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Date : .....

Signature: .....



(Head of Division/Section/Branch)

Name (in full): .....

Post held: .....

Contact No: .....